

## **Speaker Requirements**

Below we've listed some equipment and other venue- and speaking-related requirements for Nehme's engagements.

After booking Nehme, you will receive a letter stating exactly what you will need to have in place at your conference.

The list below can be used as a baseline:

• <u>Microphone</u>: Wireless lapel microphone.

- <u>Visual Aids:</u> Large projector screen capable of full-color and sound showing of a PowerPoint presentation from a laptop. (Nehme will bring his own laptop and remote).
- <u>Stage</u>: If the audience is more than 50 participants, a raised <u>stage</u> will help participants see Nehme in action.
- <u>Personnel</u>: An A/V <u>Technician</u>, Sound Engineer, or IT Professional must be on hand to assist during the event.
- Recording: A first-class recording of the event is appreciated.

[Note: Food service should stop five (5) minutes before the speaker's introduction.]